

Capm Guide

Includes Practice Test Questions CAPM Exam Secrets helps you ace the Certified Associate in Project Management Exam, without weeks and months of endless studying. Our comprehensive CAPM Exam Secrets study guide is written by our exam experts, who painstakingly researched every topic and concept that you need to know to ace your test. Our original research reveals specific weaknesses that you can exploit to increase your exam score more than you've ever imagined. CAPM Exam Secrets includes: The 5 Secret Keys to CAPM Exam Success: Time is Your Greatest Enemy, Guessing is Not Guesswork, Practice Smarter, Not Harder, Prepare, Don't Procrastinate, Test Yourself; A comprehensive General Strategy review including: Make Predictions, Answer the Question, Benchmark, Valid Information, Avoid Fact Traps, Milk the Question, The Trap of Familiarity, Eliminate Answers, Tough Questions, Brainstorm, Read Carefully, Face Value, Prefixes, Hedge Phrases, Switchback Words, New Information, Time Management, Contextual Clues, Don't Panic, Pace Yourself, Answer Selection, Check Your Work, Beware of Directly Quoted Answers, Slang, Extreme Statements, Answer Choice Families; Comprehensive sections including: Progressive Elaboration, Different Types of Organization, Project Execution Process, Monitor and Control Work, Project Scope Management Knowledge, WBS (Work Breakdown Structure), Integrated Change Control, Scope Verification, Project Time Management, Activity Duration, Schedule Control, Cost Estimating, Quality Control, Project Expeditor, Schedule Development, Project Quality, Management Knowledge Area, Perform Quality Assurance, Cost Management, Quality Planning and Quality Control, Perform Quality Control, Human Resource Planning, Manage Project Team, Project Management Plan, Project Management Processes, Communications Planning, Performance Reporting, Project Manager, Scope Control, Manage Stakeholders, Risk Management Planning, and much more...

Sharpen your project management skills and prepare for the latest PMP®/CAPM® exam The Project Management Workbook and PMP/CAPM Exam Study Guide is a two-in-one resource for mastering the Project Management Body of Knowledge (PMBOK®). As the companion to Project Management: A Systems Approach to Planning, Scheduling, and Controlling, this book provides the opportunity to strengthen your understanding of project management in real-world application, with questions, problems, and cases designed to enhance your critical thinking skills. Functioning as a stand-alone study guide to the Project Management Professional (PMP) Certification Exam, this book helps you develop the critical skills of a successful project manager with questions that show you what to expect on exam day. Interesting, enjoyable, and thought-provoking, this workbook and study guide helps you dig into the PMBOK and gain the professional insights that come only from applying what you've learned. Reading the PMBOK doesn't fully prepare you to pass the PMP exam, let alone function as a project manager in the real world. Understanding how to apply the various methodologies is vital to your success, and this book gives you a wealth of guided practice to hone your skills in advance. Practice applying project management concepts Test your grasp of the PMBOK methodology Preview the PMP with simulated exam questions Enhance your critical thinking and project management skills The project manager's role is broad in scope and detailed in function. Don't try to memorize the PMBOK, internalize it; this approach gives you a ready body of knowledge available for recall as needed, and helps you become a more efficient, more effective project manager. Instinctive knowledge comes from copious practice, and the Project Management Workbook and PMP/CAPM Exam Study Guide is your ideal resource for developing your skills. (PMI, PMBOK, CAPM, PMP, and Project Management Professional are registered marks of the Project Management Institute, Inc.)

The Standard for Program Management - Fourth Edition differs from prior editions by focusing on the principles of good program management. Program activities have been realigned to program lifecycle phases rather than topics, and the first section was expanded to address the key roles of program manager, program sponsor and program management office. It has also been updated to better align with PMI's Governance of Portfolios, Programs, and Projects: A Practice Guide.

The Raman's CAPM exam prep guide is from the author of the best-selling Raman's PMP exam prep guide, is the best exam prep guide available in the market for preparing the CAPM exam. The Raman's CAPM guide contains 15 chapters with summary information, exam tips, practice exam questions with answers on each chapters is well enough to prepare for the CAPM exam. All the 47 Project Management processes are tabulated with important outputs for your easy understanding. All the Formulae for the CAPM(R) exam is tabulated and available in a single place. A special chapter on "CAPM exam passing tips" is the excellent guide for last minute exam preparations. Illustrative pictures are added at the appropriate places for your clear understanding the project management concepts, tools and techniques. The guide come comes with real world project examples to understand the project management concepts effectively. Buy this guide, read and understand the project management concepts, enjoy and pass the CAPM exam in your first try. I wish you all the best.

Business & Economics/Project Management When you're studying for the PMP®/CAPM® exam, the most important thing to manage is your time This practical guide will help you study for the Project Management Professional (PMP®)/Certified Associate in Project Management (CAPM®) Certification Exam more efficiently and productively. It is aligned with and references PMI's Project Management Body of Knowledge, Third Edition (PMBOK® Guide). Unlike other review materials that are organized according to knowledge areas and cover the forty-four processes almost equally, this guide divides materials into process groups or domains and weights your review materials the way PMP®/CAPM® weights the exam. For example, approximately 11% of the exam questions will be on the Initiation Phase, so approximately 11% of the review materials in this book covers the Initiation Phase. The guide flows like projects flow. There are six sections: Initiation Phase Planning Phase Execution Phase Monitor and Control Phase Closing Phase Professional Responsibility This is not an unabridged "everything you ever need to know about project management" guide. It focuses exclusively on information you need

to know to pass the exam and features: A total of 175 pre-review questions and 175 post-review questions, along with complete answers and explanations The facts, presented clearly and concisely with no frills, no fine print, and no digression Terms, definitions, formulas, charts, diagrams, and lists that help you retain the information and pass the test Advice on how to study and how to take the actual exam, plus a comprehensive index, so it's easy to find information you want to review

Don't Let the Real Test Be Your First Test! Take the 2018 version of the challenging CAPM exam with confidence using this highly effective, exam-focused study resource. CAPM® Certified Associate in Project Management Practice Exams contains more than 1000 practice questions and is fully aligned with the Project Management Body of Knowledge® Guide, Sixth Edition. All questions simulate those on the live test in content, style, tone, and difficulty. To facilitate retention, every question is accompanied by in-depth explanations for both correct and incorrect answers. Covers all 58 learning objectives for the CAPM exam, including: • Project integration management • Project scope management • Project schedule management • Project cost management • Project quality management • Project resource management • Project communications management • Project risk management • Project procurement management • Project stakeholder management Digital content includes: • Test engine that provides full-length practice exams or customized quizzes by chapter or by exam domain • 600 practice exam questions

Ideal for: - Self Study - Study Groups - Training Courses Based on A Guide to the Project Management Body of Knowledge (PMBOK(R) Guide) - Fifth Edition and the Practice Standard for Project Risk Management, this comprehensive PMI-RMP Exam Prep Study Guide provides learners with all of the information needed to be successful on the PMI-RMP exam. Exercises throughout the Study Guide ensure maximum learner engagement and retention. Aligned with: - PMI-RMP Examination Content Outline - Practice Standard for Project Risk Management - PMBOK(R) Guide - Fifth Edition

Designed for project managers looking to add the Project Management Institute's (PMI) Certified Associate in Project Management (CAPM) certification to their resume, this guidebook presents everything needed to pass the exam—from glossaries of terms and definitions to professional testing advice. Test preparation topics, including complete explanations of all CAPM subjects, are accompanied by a breakdown of the processes, inputs, outputs, and techniques associated with this PMI certification. A final chapter packed with sample test questions is also included.

Prepare for PMP certification exam success with this fully updated and comprehensive study guide This study guide serves as a comprehensive resource for those who plan on taking the Project Management Professional (PMP) certification exam administered by PMI. The book helps you prepare for the exam, and it will continue to serve project managers as an on-the-job reference book. The PMP Project Management Professional Exam Study Guide, Tenth Edition is fully updated to include recent changes to the exam. New content covers the integral role that Agile and other iterative practices have in project management. Updates also address the pivotal responsibilities of the project manager and the skill sets required for this position. The study guide was written to reflect the Project Management Process and Procedures found in the revised A Guide to the Project Management Body of Knowledge -- PMBOK® Guide, 6th Edition. Well-known author and expert Kim Heldman, PMP, helps to prepare you for the exam with in-depth coverage of topics, concepts, and key terms. Learn more about the three main domain areas of people, process, and business environment, plus the predictive, agile, and hybrid approaches to project management. This guide is an effective learning aid that will take your understanding to the next level. Provides comprehensive material, covering the complete exam outline Lists chapter objectives and offers detailed discussions of these objectives Reflects differences in project management environments and approaches Effectively presents real world scenarios, project application sidebars, and chapter review questions You'll also connect to a beneficial, on-the-go resource: an interactive online learning environment and test bank. This environment includes an assessment test, chapter tests, practice exams, electronic flashcards, and a glossary of key terms. A thorough review is the best prep for a challenging certification exam. So, get ready with this essential PMP study guide.

Complete coverage of all current objectives for the CAPM and PMP exams—more than 1,000 practice exam questions and in-depth explanations in total! Thoroughly revised for the current PMI Project Management Body of Knowledge (PMBOK), this up-to-date resource offers complete coverage of all the material included on the Certified Associate in Project Management and Project Management Professional exams. You'll find learning objectives at the beginning of each chapter, exam tips, practice exam questions, and in-depth explanations. Written by a leading project management consultant and trainer, CAPM/PMP Project Management Certification All-in-One Exam Guide, Third Edition will help you pass the exams with ease and will also serve as an essential on-the-job reference. Covers all exam topics, including: Project integration management Managing the project scope Managing project time, costs, and quality Managing project human resources Managing project communications Managing project risks Project procurement management Managing project stakeholders Project management processes Electronic content includes: 750 CAPM and PMP practice exam questions—test yourself by exam domain or take a complete exam Bonus process review quiz One hour of video training from the author New! Process ITTO Quick Review Guide New! CAPM/PMP Exam Cheat Sheets Revised edition of Achieve CAPM exam success, [2014]

The Practice Standard for Project Risk Management covers risk management as it is applied to single projects only. It does not cover risk in programs or portfolios. This practice standard is consistent with the PMBOK® Guide and is aligned with other PMI practice standards. Different projects, organizations and situations require a variety of approaches to risk management and there are several specific ways to conduct risk management that are in agreement with principles of Project Risk Management as presented in this practice standard.

Gain knowledge and confidence to pass the CAPM(r) Exam by utilizing over 800 sample questions. CAPM(r) Exam Prep Simplified 2013 provides detailed solutions explaining why the best answer is best and the wrong answers are wrong. To learn to ride a bike, a person must ride a bike. To learn to pass the CAPM(r) Exam, a person must practice with hundreds and hundreds of CAPM(r) Exam Prep sample questions. CAPM(r) Exam Prep Simplified 2013 provides hundreds of sample questions with detailed solutions explaining why the best answer is best and the wrong answers are wrong. For every section of the PMBOK(r) Guide -CAPM(r) Exam Prep Simplified 2013 provides: - a summary of the most important ideas for CAPM(r) Exam Prep - CAPM(r) Exam Prep exam tips (several hundred exam tips in total) - sample questions for each and every process of the PMBOK(r) Guide - detailed solutions for each sample question, including a reference, to the PMBOK(r) Guide, a description of why the best answer is best and descriptions of why each of the wrong answers are wrong. Other Sections of the book include: - summary tests are dispersed throughout CAPM(r) Exam Prep Simplified 2013 - complete 150 question CAPM(r) EXAM Prep sample exam, with details explanations of the right and wrong answers - list of key names to recognize for the CAPM(r) exam - exam question strategy with focus on tool and technique type questions

This is the Eleventh Edition of the student workbook that accompanies the best selling "bible" of project management. The workbook contains additional problems and exercises to reinforce the concepts presented in the main text. It also serves as a self-study guide for the Project Management Professional (PMP®) certification exam to be based on PMI®'s PMBOK® Guide, 5E. Both as accompanying supplement to Kerzner's text and as standalone self-study guide, this workbook gives students key insights from the acknowledged world leader in project management. (PMI, PMBOK, CAPM, PMP, and Project Management Professional are registered marks of the Project Management Institute, Inc.)

CAPM Exam Prep Seminar Participant Workbook. This workbook is used in conjunction with our online CAPM Exam Prep course.

This book is written by a PMI Education Provider: This book has passed a quality audit and a business review, and it completely abides by the PMI REP program. You need to pass the CAPM exam and you need quality training that'll help you in your role as a project manager. Georgio Daccache is the author of several project management books and online. He is certified as a PMP, PMI-ACP, ITIL, Project+, and is a Certified Technical Trainer. NOTICE: This book is designed for the CAPM exam based on PMBOK Guide, sixth edition. Who this book is for: -Project managers who are preparing to PASS their PMI-CAPM examination-Project managers who want to pass their CAPM exam on the first try PMBOK® Guide is the go-to resource for project management practitioners. The project management profession has significantly evolved due to emerging technology, new approaches and rapid market changes. Reflecting this evolution, The Standard for Project Management enumerates 12 principles of project management and the PMBOK® Guide &– Seventh Edition is structured around eight project performance domains. This edition is designed to address practitioners' current and future needs and to help them be more proactive, innovative and nimble in enabling desired project outcomes. This edition of the PMBOK® Guide: •Reflects the full range of development approaches (predictive, adaptive, hybrid, etc.); •Provides an entire section devoted to tailoring the development approach and processes; •Includes an expanded list of models, methods, and artifacts; •Focuses on not just delivering project outputs but also enabling outcomes; and •Integrates with PMI standards+™ for information and standards application content based on project type, development approach, and industry sector.

The most comprehensive resource to prepare for the 2018 update to the Certified Associate in Project Management (CAPM) exam! Based on Belinda Goodrich's comprehensive educational program for the Certified Associate in Project Management (CAPM) exam preparation, the CAPM Exam Prep Study Guide is the only all-in-one program on the market that leverages the power of real-time feedback and robust analytics on the CAPM exam. Using data captured from 100s of students and instructors, Belinda provides an intuitive format to learning the detailed concepts of the CAPM Exam, 6th Edition. Using a straight-forward and real-world approach, the incredibly robust CAPM Exam Prep Study Guide includes a deep-dive of the 49 PMBOK(R) Guide processes, vocabulary, and concepts to ensure maximum readiness for the exam Since 2008, Belinda has been guiding project managers to exam success through her innovative classroom programs. Her courseware is in use by training companies around the world. Using that formula for success, Belinda has now packaged that information up in this self-study book. The CAPM Exam Study Guide includes: Detailed information on all 49 processes Belinda's exclusive exam hints In-text exercises to validate content comprehension Extensive vocabulary reviews Review questions for each chapter Four 75-question practice exams A full-length mock 150-question exam FREE 90-day access to PM University online mock exams

Truth #1: This book will make you conquer the CAPM(R) certification exam. Truth #2: Rizvi's CAPM(R) Exam Prep Guide is a no-nonsense detailed approach to retain knowledge you gain, and pass the CAPM(R) exam on the first try. Truth #3: This book will lead you through The PMBOK Guide(R), 5th Ed, with ease, picking up on the key elements of project management. Truth #4: This study guide simplifies the complicated terms, definitions and concepts that are critical to passing the exam. Truth #5: Inside you will find: Project Management Fundamentals Chapters dedicated to each of the Knowledge Areas Clearly identified areas to focus on for the exam Sample questions to test key knowledge after each section Truth #6: You need to get Rizvi's CAPM(R) Exam Prep Guide now ...

The New Standard Source of International Cost of Capital Analysis The 2015 International Valuation Handbook – Guide to Cost of Capital provides data and methodology guidance that will enable the reader to assess risk and develop cost of capital estimates on a global scale, coupled with data exhibits that provide country-level country risk premia (CRPs), Relative Volatility (RV) factors, and equity risk premia (ERPs). The data exhibits can be used to estimate country-level cost of equity capital globally, for up to 188

countries, from the perspective of investors based in up to 55 different countries.* Don't Forget the Semi-annual Update The hardcover 2015 International Valuation Handbook - Guide to Cost of Capital includes international cost of capital data updated December 2014 and March 2015. This critical analysis is updated in a Semi-annual Update with data through June and September 2015 for a full year's coverage. Ensure that you are using the most up-to-date international cost of capital data and information available: add the Semi-annual Update and keep your data library current. For more information about Duff & Phelps valuation data resources published by Wiley, please visit www.wiley.com/go/valuationhandbooks. Also Available 2015 International Valuation Handbook - Industry Cost of Capital 2015 Valuation Handbook - Guide to Cost of Capital 2015 Valuation Handbook - Industry Cost of Capital Key Features Country-level Country Risk Premia (CRPs) for up to 188 countries: The 2015 International Valuation Handbook – Guide to Cost of Capital provides country-level country risk premia for up to 188 countries globally, from the perspective of investors based in up to 55 different countries. CRPs are estimated using the following models: (i) Country Credit Rating Model, and (ii) Country Yield Spread Model. Relative Volatility (RV) Factors for up to 69 countries: The 2015 International Valuation Handbook – Guide to Cost of Capital provides country-level relative volatility factors for up to 69 countries from the perspective of investors in the U.S. and Germany. Relative volatility factors are estimated using the Relative Standard Deviation Model. Equity Risk Premia (ERPs) for 18 countries based in USD and “local” currency: The 2015 International Valuation Handbook – Guide to Cost of Capital provides long-horizon and short-horizon ERP data in USD and “local” currencies. Additional ERP resources include Pablo Fernandez’ survey of ERPs for a variety of counties. *Depending on the estimation model being employed, and data availability. Some models do not include estimates for all countries. The Semi-annual update is (i) optional, and (ii) not sold separately. The Semi-annual Update is delivered in PDF format only.

Complete coverage of all objectives in the 2020 release of the PMP exam—fully aligned with the PMBOK Guide®, Sixth Edition This comprehensive resource offers complete coverage of all the material included on the Project Management Professional exam. You’ll find learning objectives at the beginning of each chapter, exam tips, practice exam questions, and in-depth explanations. Written by a leading project management consultant and trainer, PMP Project Management Professional All-in-One Exam Guide will help you pass the exam with ease and will also serve as an essential on-the-job reference. Covers all exam topics, including: People Processes Business Environment Agile Best Practices Knowledge Areas Online content includes: Practice exams—test yourself by PMP exam domain or take a complete exam Video training from the author Worksheets for Float, Earned Value, Time Value of Money Printable PMP memory card

Study for the CAPM while uncapping your project management potential with the help from author Joseph Phillips and the powerful All-in-One series. Understand the intricacies of managing time, cost, quality, human resources, and more. Learn to assess and control risk and effectively manage procurements. Key term reviews and end-of-chapter assessment exams have been carefully prepared to give you a leg up on the competition. Plus--the included CD-ROM features two different exam simulations. So, manage your career. Pick up this resource and earn the new CAPM certification.

The CAPM(R) Exam Success Series: Bootcamp Manual provides a foundation for the CAPM(R) Success series product line. Aligned with the Project Management Institute, A Guide to the Project Management Body of Knowledge, (PMBOK(R) Guide) - Fifth Edition, Project Management Institute Inc., 2013. This manual compliments the PMBOK(R) Guide for CAPM(R) Success and comes with a 150 question exam simulation application. -Covers all knowledge areas as well as the five process groups -Contains over 500 exam format sample questions -Includes matching exercises for Inputs, Tools/Techniques, and Outputs (ITTOs) -Includes mindmaps for each knowledge area -Presents clear, identifiable formulas with memorization keys -Offers online access to one of the most up-to-date learning materials available

Fully revised and updated second edition. This is your one-stop, definitive resource as you prepare for a secure and comfortable retirement. Investment and personal finance experts Larry Swedroe and Kevin Grogan present uniquely comprehensive coverage of every important aspect you need to think about as you approach retirement, including: Social Security, Medicare, investment planning strategy, portfolio maintenance, preparing your heirs, retirement issues faced by women, the threat of elder financial abuse, going beyond financials to think about your happiness, and much more. These topics are explained with the help of specialists in each subject. And everything is based on the "science of investing" – evidenced with studies from peer-reviewed journals. Overall, this adds up to a complete retirement guide, packed with the latest and best knowledge. Don't enter your retirement without it.

"55% OFF for Bookstores! Discounted Retail Price NOW!!" Do your customers want to easily pass the test for their next professional certificate? Do you want to make sure that by buying one book they will come back and buy again and again? Then, you need this package in your bookstore and? your customers will never stop using it and giving it away! ? - WHY THIS BOOK CAN HELP YOUR CUSTOMERS First of all, the real question is: "If there is an easier, simpler and faster way to achieve a goal...why not make the most of it?". The book you're seeing now is the answer to that question. It contains the most insidious and difficult questions of the last 10 years. Thanks to this book, clients will anticipate the traps they will find in the exam and will also have the answers ready to finish the exam in extreme serenity and of course with the knowledge that they will get a positive result! Your customer will: - Understand the essential basics the candidate must have - Be equipped with the tools and knowledge to tackle your next exam - Discover dozens of trick questions with foolproof instructions - Discover all the answers you need to pass the exam on the first attempt - And much more... If your client is feeling anxious and stressed before they even start an exam, this updated 2021 handbook is the guide they deserve to calm down, give the exam correctly, and get their license on the first try like a champion! Click the "BUY NOW" Button, Buy THOUSANDS of Copies and Let Your Customers Rob Your Library!!

To support the broadening spectrum of project delivery approaches, PMI is offering A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition as a bundle with its latest, the Agile Practice Guide. The PMBOK® Guide – Sixth Edition now contains detailed information about agile; while the Agile Practice Guide, created in partnership with Agile Alliance®, serves as a bridge to

connect waterfall and agile. Together they are a powerful tool for project managers. The PMBOK® Guide – Sixth Edition – PMI's flagship publication has been updated to reflect the latest good practices in project management. New to the Sixth Edition, each knowledge area will contain a section entitled Approaches for Agile, Iterative and Adaptive Environments, describing how these practices integrate in project settings. It will also contain more emphasis on strategic and business knowledge—including discussion of project management business documents—and information on the PMI Talent Triangle™ and the essential skills for success in today's market. Agile Practice Guide has been developed as a resource to understand, evaluate, and use agile and hybrid agile approaches. This practice guide provides guidance on when, where, and how to apply agile approaches and provides practical tools for practitioners and organizations wanting to increase agility. This practice guide is aligned with other PMI standards, including A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition, and was developed as the result of collaboration between the Project Management Institute and the Agile Alliance.

This up-to-date self-study system offers 100% coverage of every topic on the CAPM and PMP exams Thoroughly revised for the current PMI Project Management Body of Knowledge (PMBOK Guide), this up-to-date resource offers complete coverage of all the material included on the Certified Associate in Project Management and Project Management Professional exams. You'll find learning objectives at the beginning of each chapter, exam tips, and practice exam questions with in-depth answer explanations. Written by a leading project management consultant and trainer, CAPM/PMP Project Management Certification All-in-One Exam Guide, Fourth Edition will help you pass the exams with ease and will also serve as an essential on-the-job reference. Covers all exam topics, including: •Project integration management •Managing the project scope •Managing project time, costs, and quality •Managing project resources •Managing project communications •Managing project risks •Project procurement management •Managing project stakeholders •Project management processes Electronic content includes: •750 CAPM and PMP practice exam questions—test yourself by exam domain or take a complete exam •Bonus process review quiz •Video training from the author •Process ITTO Quick Review Guide •PMP Memory Sheets •Secured Book PDF

13 comprehension lessons ; Concepts and study material ; Games and exercises ; Tricks of the trade ; Practice exams and questions.

Use this study guide to prepare for the Certified Associate in Project Management (CAPM) exam, based on PMBOK's sixth edition, administered by the Project Management Institute (PMI). The revised and updated second edition of the best-selling CAPM in Depth has a laser-sharp focus on the exam objectives for project managers and others who want to pass the CAPM exam. No prior knowledge of project management is assumed. The chapters and the sections within each chapter are presented in a logical learning sequence. The concepts and topics, both simple and complex, are clearly explained when they appear for the first time. This facilitates step-wise learning, prevents confusion, and makes this book useful for those who want to get up to speed quickly to pass the CAPM exam, even if you are new to the discipline of project management. This book tells the story of project management in a cohesive, concise, yet comprehensive fashion. Unlike most CAPM exam books, this book is not just an exam-cram book. It is an easy-to-understand guide that is a valuable reference both before and after the exam. What You'll Learn Understand the body of knowledge required to earn the Certified Associate in Project Management (CAPM) certification Acquire the knowledge needed to successfully manage projects in any field Who This Book Is For Project management practitioners preparing for the CAPM exam, entry-level project managers and project team members preparing for the CAPM exam, beginners who want to join the field of project management and get up to speed quickly, project managers who need a quick and easy reference to the discipline of project management, instructors and trainers who need a textbook for a course on project management

Assess your readiness for the updated PMP Exam—and quickly identify where you need to focus and practice. This practical, streamlined guide walks you through each exam task, providing "need to know" checklists, review questions, tips, and links to further study—all designed to help bolster your preparation. Reinforce your exam prep with a Rapid Review of these tasks: Initiating the project Planning the project Executing the project Monitoring and controlling the project Closing the project This book is an ideal complement to the in-depth training of the Microsoft Press Training Kit and other exam-prep resources for the PMP Exam aligned with the Guide to the Project Management Body of Knowledge (PMBOK Guide), Fifth Edition.

Complete coverage of the newest exam release from the Linux Professional Institute, and the first step toward LPIC-1 and CompTIA Linux+ Linux Essentials All-in-One Exam Guide covers this "first-of-its-kind" program intended for the academic sector, aspiring IT professionals, and anyone new to the world of Linux and open source technology. This comprehensive, classroom-based reference offers 100% coverage of all exam objectives for the Linux Essentials exam. The book includes expert discussion sidebars to convey in-depth information. Tip, Caution, and Note icons highlight key topics; end-of-chapter quizzes test retention and exam readiness; and Exam Tips guide you through tough technical topics that may be tricky come exam day. The All-in-One also includes hands-on examples and exercises that reinforce practical learning for real-world applicability. Electronic content includes a practice exam (Windows based).

What will you learn from this book? Head First PMP teaches you the latest principles and certification objectives in The PMBOK® Guide in a unique and inspiring way. This updated fourth edition takes you beyond specific questions and answers with a unique visual format that helps you grasp the big picture of project management. By putting PMP concepts into context, you'll be able to understand, remember, and apply them—not just on the exam, but on the job. No wonder so many people have used Head First PMP as their sole source for passing the PMP exam. This book will help you: Learn PMP's underlying concepts to help you understand the PMBOK principles and pass the certification exam with flying colors Get 100% coverage of the latest principles and certification objectives in The PMBOK® Guide, Sixth Edition Make use of a thorough and effective preparation guide with hundreds of practice questions and exam strategies Explore the material through puzzles, games, problems, and exercises that make learning easy and entertaining Why does this book look so different? Based on the latest research in cognitive science and learning theory, Head First PMP uses a visually rich format to engage your mind, rather than a text-heavy approach that puts you to sleep. Why waste your time struggling with new concepts? This multi-sensory learning experience is designed for the way your brain really works.

This thorough and in-depth preparation guide for PMP and CAPM exams covers precedence diagramming method/activity-on-node concepts and their analysis using Critical Path Method. Explanation of concepts through solved examples will provide readers hands-on ability for their application. This guide will serve as a launch pad for advanced study in this area beyond the requirements of the two exams.

A concise, yet comprehensive guide to the CAPM exam assumes no prior knowledge of project management and defines and explains all concepts, simple and complex, when they appear the first time. Original.

Agile Practice Guide – First Edition has been developed as a resource to understand, evaluate, and use agile and hybrid agile approaches. This practice guide provides guidance on when, where, and how to apply agile approaches and provides practical tools for practitioners and organizations wanting to increase agility. This practice guide is aligned with other PMI standards, including A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition, and was developed as the result of collaboration

between the Project Management Institute and the Agile Alliance.

A Guide to the Project Management Body of Knowledge (PMBOK® Guide) provides generalized project management guidance applicable to most projects most of the time. In order to apply this generalized guidance to construction projects, the Project Management Institute has developed the Construction Extension to the PMBOK® Guide. This Construction Extension provides construction-specific guidance for the project management practitioner for each of the PMBOK® Guide Knowledge Areas, as well as guidance in these additional areas not found in the PMBOK® Guide:

- All project resources, rather than just human resources
- Project health, safety, security, and environmental management
- Project financial management, in addition to cost
- Management of claims in construction

This edition of the Construction Extension also follows a new structure, discussing the principles in each of the Knowledge Areas rather than discussing the individual processes. This approach broadens the applicability of the Construction Extension by increasing the focus on the “what” and “why” of construction project management. This Construction Extension also includes discussion of emerging trends and developments in the construction industry that affect the application of project management to construction projects.

This is the Eleventh Edition of the student workbook that accompanies the best selling "bible" of project management. The workbook contains additional problems and exercises to reinforce the concepts presented in the main text. It also serves as a self-study guide for the Project Management Professional (PMP) certification exam to be based on PMI's PMBOK Guide, 5E. Both as accompanying supplement to Kerzner's text and as standalone self-study guide, this workbook gives students key insights from the acknowledged world leader in project management.

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